

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

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Small PHA Plan Update  
Annual Plan for Fiscal Year: 2003

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN  
ACCORDANCE WITH INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

## PHA Plan Agency Identification

**PHA Name:** Bath Housing Authority

**PHA Number:** ME-019

**PHA Fiscal Year Beginning:** 01/2003

### PHA Plan Contact Information:

Name: Joanne Troy

Phone: 207 443-3116

TDD: 207 443-8114

Email (if available): jtroy@ghi.net

### Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:  
(select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices

### Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ Main administrative office of the local, county or State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

### PHA Programs Administered:

☒ Public Housing and Section 8      ☐ Section 8 Only      ☐ Public Housing Only

## Annual PHA Plan Fiscal Year 2003

[24 CFR Part 903.7]

### i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

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<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
Attachment G: Statement of Efforts to Achieve Goals	

## **ii. Executive Summary**

[24 CFR Part 903.7 9 (r)]

At PHA option, provide a brief overview of the information in the Annual Plan

### **1. Summary of Policy or Program Changes for the Upcoming Year**

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

Bath Housing Authority has passed a new ethics and conflict of interest policy during the September, 2002 Board Meeting. Bath will be reviewing their admission and occupancy policy and Section 8 administrative policies to determine that it is consistent with current regulations.

### **2. Capital Improvement Needs**

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. ☒ Yes ☐ No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$ 148,877

C. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

#### **(1) Capital Fund Program 5-Year Action Plan**

The Capital Fund Program 5-Year Action Plan is provided as Attachment B

#### **(2) Capital Fund Program Annual Statement**

The Capital Fund Program Annual Statement is provided as Attachment C

### **3. Demolition and Disposition**

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

## 2. Activity Description

<b>Demolition/Disposition Activity Description</b> <b>(Not including Activities Associated with HOPE VI or Conversion Activities)</b>
1a. Development name: 1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: <u>(DD/MM/YY)</u>
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for      units <input type="checkbox"/> Public housing for      units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for      units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

**4. Voucher Homeownership Program**

[24 CFR Part 903.7 9 (k)]

- A. ☒ Yes ☐ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

**B. Capacity of the PHA to Administer a Section 8 Homeownership Program**

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☒ Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources

- ☒ Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- ☒ Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

Executive Director has over ten years of experience in the building of affordable homeownership housing prior to joining the Bath Housing Authority. Experience includes construction, marketing, homeowner training, credit counseling and financing.

The Board of Commissioners and the Executive Director are minority Directors in a non-profit development corporation that has an active affordable home ownership program. The Bath Housing Development Corporation, renovates and sells single family homes to first-time homebuyers in Bath.

Executive Director is a member of the City of Bath, Community Development Block Grant Committee. The CDBG Committee has an active Home Improvement Loan Fund that is has administered for four years. The Home Improvement Loan Fund provides assistance to both qualified multi-family projects and single family homes.

## **5. Safety and Crime Prevention: PHDEP Plan**

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. ☐ Yes ☒ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ \_\_\_\_\_
- C. ☐ Yes ☐ No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. ☐ Yes ☐ No: The PHDEP Plan is attached at Attachment \_\_\_\_\_

## **6. Other Information**

[24 CFR Part 903.7 9 (r)]

### **A. Resident Advisory Board (RAB) Recommendations and PHA Response**

1. ☒ Yes ☐ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
2. If yes, the comments are Attached at Attachment F
3. In what manner did the PHA address those comments? (select all that apply)
  - ☐ The PHA changed portions of the PHA Plan in response to comments  
A list of these changes is included
    - ☐ Yes ☐ No: below or
    - ☐ Yes ☐ No: at the end of the RAB Comments in Attachment \_\_\_\_.
  - ☒ Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment F.
  - ☐ Other: (list below)

### **B. Statement of Consistency with the Consolidated Plan**

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: State of Maine
2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)
  - ☒ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
  - ☒ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
  - ☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
  - ☐ Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
  - ☒ Other: (list below)  
Executive Director is a member of the City of Bath Community Development Block Grant Committee. Bath Housing Authority works closely with the City of Bath in developing plans for the jurisdiction.
3. PHA Requests for support from the Consolidated Plan Agency

☐ Yes ☒ No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below)

## **C. Criteria for Substantial Deviation and Significant Amendments**

### **1. Amendment and Deviation Definitions**

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

#### **A. Substantial Deviation from the 5-year Plan:**

Substantial deviations or significant amendments or modifications are defined as discretionary changes in the plans or policies of the housing authority that fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Commissioners.

#### **B. Significant Amendment or Modification to the Annual Plan:**



## **Attachment A**

### **Supporting Documents Available for Review**

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
X	Section 8 rent determination (payment standard) policies <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
X	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
X	Section 8 informal review and hearing procedures <input checked="" type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing

<b>List of Supporting Documents Available for Review</b>		
<b>Applicable &amp; On Display</b>	<b>Supporting Document</b>	<b>Related Plan Component</b>
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
X	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
X	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention
	PHDEP-related documentation: <ul style="list-style-type: none"> <li>Baseline law enforcement services for public housing developments assisted under the PHDEP plan;</li> <li>Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15);</li> <li>Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities;</li> <li>Coordination with other law enforcement efforts;</li> <li>Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and</li> <li>All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan.</li> </ul>	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
	Other supporting documents (optional) (list individually; use as many lines as necessary)	(specify as needed)

**Attachment B**

**Annual Statement/ Capital Fund Program**

## Attachment: B

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-501-03 Replacement Housing Factor Grant No:			Federal FY of Grant: 2003
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	30,000			
3	1408 Management Improvements				
4	1410 Administration	8,000			
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	8,000			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	90,500			
11	1465.1 Dwelling Equipment— Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	20,000			
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	156,500			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security –Soft Costs				
25	Amount of line 21 Related to Security -- Hard Costs				
26	Amount of line 20 Related to Energy Conservation Measures				

**Annual Statement/Performance and Evaluation Report****Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

<b>PHA Name:</b> Bath Housing Authority		<b>Grant Type and Number</b> <b>Capital Fund Program Grant No:</b> ME36-P019-501-03 <b>Replacement Housing Factor Grant No:</b>						<b>Federal FY of Grant:</b> 2003
Development No. Name/HA-Wide	General Description of Major Work Categories	Dev. Acct. No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
19-1	Paint Community Room	1460	1	3,000				
	Re-build chimney/ repoint	1460	4	6,000				
	Re-place bi-fold doors	1460	20	17,500				
19-2	Replace all kitchens & counters	1460	20	30,000				
	Install new bath vanities, sinks	1460	20	10,000				
	Replace faucets, kitchen & bath	1460	20	8,500				
19-4	Paint common hallways	1460	2	8,000				
	Replace medicine cabinets & lights	1460	20	7,500				
HA-Wide	Operations	1406		30,000				
	Non-dwelling equipment	1475		20,000				
	Administration	1410		8,000				
	Fees & Costs	1430		8,000				
				156,500				



## Attachment: B

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-501-02 Replacement Housing Factor Grant No:			Federal FY of Grant: 2002
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1 ) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/31/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	30,000.00	30,000.00		
3	1408 Management Improvements				
4	1410 Administration	4,000.00	4,000.00		
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	4,000.00	4,000.00		
8	1440 Site Acquisition				
9	1450 Site Improvement	5,000.00	20,000.00		
10	1460 Dwelling Structures	98,877.00	87,877.00		
11	1465.1 Dwelling Equipment— Nonexpendable	4,000.00	0		
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	3,000.00	3,000.00		
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	148,877.00	148,877.00		
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security –Soft Costs				
25	Amount of line 21 Related to Security -- Hard Costs				
26	Amount of line 20 Related to Energy Conservation Measures				



**Annual Statement/Performance and Evaluation Report****Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

<b>PHA Name:</b> Bath Housing Authority		<b>Grant Type and Number</b> <b>Capital Fund Program Grant No:</b> ME36-P019-501-02 <b>Replacement Housing Factor Grant No:</b>						<b>Federal FY of Grant:</b> 2002
Development No. Name/HA-Wide	General Description of Major Work Categories	Dev. Acct. No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
ME 19-1	Increase lighting community room	1475	1	3,000	3,000			
	Replace bi-fold closed doors	1460	20	20,500	20,500			
	Replace medicine cabinets & lights	1460	39	17,500	17,500			
ME 19-2	Replace roof	1460	1	0	49,877			Moved from 2005
	New intercom	1465.1	1	4,000	0			Moved to 2000
	Replace kitchen cabinets	1460	20	47,877	0			Moved to 2003
	Replace bathroom vanities & faucets	1460	20	13,000	0			Moved to 2003
ME 19-4	Community patio, enclosure &	1450	1	5,000	15,000			
	drainage							
	Retaining wall	1450		0	5,000			
HA-wide	Management & Operations	1406		30,000	30,000			
	Administration	1410		4,000	4,000			
	Fees & Costs	1430		4,000	4,000			
				148,877	148,877			



## Attachment: B

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-501-01 Replacement Housing Factor Grant No:			Federal FY of Grant: 2001
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 1) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/31/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	25,000.00	25,000	25,000	25,000
3	1408 Management Improvements				
4	1410 Administration	4,000.00	4,000	4,000	
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	4,000.00	4,000	2,000	
8	1440 Site Acquisition				
9	1450 Site Improvement	32,000.00	35,963	8,989	3,989
10	1460 Dwelling Structures	70,000.00	59,650	23,050	15,885
11	1465.1 Dwelling Equipment— Nonexpendable				
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	23,590.00	29,977	29,977	29,977
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	158,590.00	158,590	93,016	74,851
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security –Soft Costs				
25	Amount of line 21 Related to Security -- Hard Costs				
26	Amount of line 20 Related to Energy Conservation Measures	21,500.00	17,074		

**Annual Statement/Performance and Evaluation Report****Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-501-01 Replacement Housing Factor Grant No:						Federal FY of Grant: 2001
Development No. Name/HA-Wide	General Description of Major Work Categories	Dev. Acct. No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
ME 19-1	Replace toilets w/ 1.6 gal tanks	1460	10	2,700	2,700			
	Community patio & enclosure	1450	1	6,000	3,989	3,989	3,989	done
	Add insulation & vents (postponed to 2007)	1460		11,400	0			
	Seal & coat parking lot & sidewalk	1450		10,000	15,974			
ME 19-2	Paint community room and hall	1460		2,000	3,050	3,050		
	Replace outdated carpet	1460	10	12,000	12,000			
	Repair/replace concrete	1450		16,000	16,000	5,000		
	Complete elevator update	1460		20,000	20,000	20,000	15,885	90%
ME 19-4	Replace floor tile & carpet	1460	10	12,000	12,000			
	Replace kitchen & bath faucets	1460	20	4,500	4,500			
	Replace tliets with 1.6 gallon tanks	1460	20	5,400	5,400			
HA-wide	Non-dwelling equipment	1475		23,590	29,977	29,977	29,977	100%
	Operations	1406		25,000	25,000	25,000	25,000	100%
	Administration	1410		4,000	4,000	4,000		
	Fees & Costs	1430		4,000	4,000	2,000		
				158,590	158,590	93,016	74,851	



## Attachment: B

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-501-00 Replacement Housing Factor Grant No:			Federal FY of Grant: 2000
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input checked="" type="checkbox"/> Revised Annual Statement (revision no: 3) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/31/2002 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations	25,000.00	25,000	25,000	25,000
3	1408 Management Improvements				
4	1410 Administration	4,000.00	4,000	4,000	2,000
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	4,000.00	4,000	4,000	
8	1440 Site Acquisition				
9	1450 Site Improvement	14,000.00	26,757	26,757	3,157
10	1460 Dwelling Structures	101,112.00	91,074	91,074	58,373
11	1465.1 Dwelling Equipment— Nonexpendable	2,850.00	2,772	2,772	2,772
12	1470 Non-dwelling Structures				
13	1475 Non-dwelling Equipment	4,500.00	1,859	1,859	1,859
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	155,462.00	155,462	155,462	94,161
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security –Soft Costs				
25	Amount of line 21 Related to Security -- Hard Costs				
26	Amount of line 20 Related to Energy Conservation Measures	15,478.00			

**Annual Statement/Performance and Evaluation Report****Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-501-00 Replacement Housing Factor Grant No:						Federal FY of Grant: 2000
Development No. Name/HA-Wide	General Description of Major Work Categories	Dev. Acct. No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
ME19-1	Replace toilets w/ 1.6 gallon tanks	1460	10	2,700		2,700	103	
ME19-1	Replace carpet two units	1460	2	0	1,333	1,333	1,333	done
ME19-1	Replace wood steps	1460		4,400	5,060	5,060	5,060	done
ME19-2	Repair exterior concrete walks	1450		7,500	11,557	11,557	3,157	25%
ME19-2	Replace casement windows	1460	20	49,162	48,691	48,691	48,691	done
ME19-2	Replace toilets w/ 1.6 gal	1460	35	8,000	0	0		
ME19-2	Install propane heat comm. room	1465		0	2,050	2,050	2,050	done
ME19-2	Replace carpet two units	1460	2	0	2,089	2,089	2,089	done
ME19-2	Lower pull stations to accommodate 504	1465.1	20	4,500	722	722	722	done
ME19-2	New Intercom moved from 2002	1460		0	3,068	3,068		done
ME19-4	Replace toilets (move to 2003)	1460	14	2,000	0			
ME19-4	Replace kitchen ceiling exhaust fans	1460	20	8,900	3,944	3,944		
ME19-4	Replace apt. entrance doors	1460	20	18,000		18,000		
ME19-4	Replace knob handles w/ lever	1460	20	3,000		3,000		
ME19-4	Replace (2) 80 gallon hot water tanks	1475		4,500	1,859	1,859	1,859	
ME19-4	Build additional drainage around bld	1450		8,000		15,200		
ME19-4	Replace (6) windows, front sitting room	1460		1,800	3,189	3,189	2,097	
HA-wide	Management & Operations	1406		25,000		25,000	25,000	
HA-wide	Administration	1410		4,000		4,000	2,000	
HA-wide	Fees & costs	1430		4,000		4,000		





## Attachment: B

<b>Annual Statement/Performance and Evaluation Report</b> <b>Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF) Part 1: Summary</b>					
PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-907-99 Replacement Housing Factor Grant No:			Federal FY of Grant: 1999
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 06/30/2002 <input checked="" type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements	19,508.00		19,508.00	19,508.00
4	1410 Administration	2,000.00		2,000.00	2,000.00
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	6,808.00		6,808.00	6,808.00
8	1440 Site Acquisition				
9	1450 Site Improvement	6,651.00		6,651.00	6,651.00
10	1460 Dwelling Structures	82,501.00		82,501.00	82,501.00
11	1465.1 Dwelling Equipment— Nonexpendable	1,442.00		1,442.00	1,442.00
12	1470 Non-dwelling Structures	2,408.00		2,408.00	2,408.00
13	1475 Non-dwelling Equipment	12,690.00		12,690.00	12,690.00
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2-20)	134,008.00		134,008.00	134,008.00
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security –Soft Costs				
25	Amount of line 21 Related to Security -- Hard Costs				
26	Amount of line 20 Related to Energy Conservation Measures	2,750.00		2,750.00	2,750.00

**Annual Statement/Performance and Evaluation Report****Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)****Part II: Supporting Pages**

PHA Name: Bath Housing Authority		Grant Type and Number Capital Fund Program Grant No: ME36-P019-907-99 Replacement Housing Factor Grant No:						Federal FY of Grant: 1999
Development No. Name/HA-Wide	General Description of Major Work Categories	Dev. Acct. No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
ME19-1	Replace toilets w/ 1.6 gallon tanks	1460	10	2,750		2,750	2,750	100%
ME19-1	Replace five stoves	1466.1	5	1,350	1,442	1,442	1,442	100%
ME19-1	Install electric strike release	1460		11,500	2,876	2,876	2,876	100%
ME19-1	Install GFCI in kitchen	1460		4,000	1,555	1,555	1,555	100%
ME19-1	Install storm drain system at east elev.	1450		1,900	2,181	2,181	2,181	100%
ME19-2	Widen fire road behind building	1450		4,500	4,470	4,470	4,470	100%
ME19-2	Replace casement windows	1460	20	31,500	45,573	45,573	45,573	100%
ME19-2	Sprinkler maintenance shop	1470		2,500	2,408	2,408	2,408	100%
ME19-2	Install GFCI kitchen	1460	40	12,000	1,820	1,820	1,820	100%
ME19-2	Handicap adaptations for elevator	1475		7,000	12,690	12,690	12,690	100%
ME19-2	New Shelves community room	1460		1,500	1,075	1,075	1,075	100%
ME19-4	GFCI outlet in kitchen	1460	20	6,000	0	0	0	
ME19-4	Replace corridor lights	1460	0	0	1,071	1,071	1,071	100%
ME19-4	Replace toilets with 1.6 gal (move to 2000)	1460		2,600	0			
ME19-4	Install heat detectors (move to 2001)	1460		5,400	0			
ME19-4	Replace outside stairway (moved from 97 CIAP)	1460	0	25,781	25,781	25,781	25,781	100%
HA-wide	Management & Operations	1408		34,508	19,508	19,508	19,508	100%
HA-wide	Administration	1410		2,000		2,000	2,000	100%
HA-wide	Fees & Costs	1430		3,000	6,808	6,808	6,808	100%

**Annual Statement/Performance and Evaluation Report**  
**Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)**  
**Part III: Implementation Schedule**

[illegible]

## Attachment: C

**Capital Fund Program Five-Year Action Plan****Part I: Summary**

PHA Name: Bath Housing Authority				<input type="checkbox"/> Original 5-Year Plan <input checked="" type="checkbox"/> Revision No: 3	
Development Number / Name HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2004 PHA FY: 04	Work Statement for Year 3 FFY Grant: 2005 PHA FY: 05	Work Statement for Year 4 FFY Grant: 2006 PHA FY: 06	Work Statement for Year 5 FFY Grant: 2007 PHA FY: 07
	See				
19-1 Anchorage	Annual	36,500	57,500	55,000	45,000
	Statement				
19-2 Moorings		40,000	47,000	19,500	55,000
19-4 Dike's Landing		43,000	16,000	42,000	20,000
HA-Wide		38,000	38,000	38,000	38,000
Total of CFP Funds by Year		157,500	158,500	154,500	158,000
Replacement Housing Factor Funds					

**Capital Fund Program Five-Year Action Plan**  
**Part II: Supporting Pages—Work Activities**

Activities For Year One	Activities for Year: <u>2</u> FFY Grant: 2004 PHA FY: 04			Activities for Year: <u>3</u> FFY Grant: 2005 PHA FY: 05		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See						
Annual						
Statement	19-1 Anchorage	Closet Doors (78 Doors)	27,000	19-1 Anchorage	Replace siding two blds	35,000
		Replace bathroom fans	9,500		Replace skylights 19 unit	22,500
	19-2 Moorings	Replace kitchens 20 unit	30,000	19-2 Moorings	Resurface all parking	35,000
		Install new operable windows front hall	10,000		Replace hallway carpet	12,000
	19-4 Dike's Landing	Replace windows	35,000	19-4 Dike's Landing	Replace hall lights	8,000
		Replace sub-floor & carpet 3 units	8,000		Replace sub-floor & carpet 3 units	8,000
	HA-wide	Operations	30,000	HA-Wide	Operations	30,000
		Admin, prep, etc. RFP	4,000		Admin, prep, etc. RFP	4,000
		Arch/ Eng	4,000		Arch/ Eng	4,000
			157,500			158,500
<b>Total CFP Estimated Cost</b>					316,000	

**Capital Fund Program Five-Year Action Plan**  
**Part II: Supporting Pages—Work Activities**

Activities for Year: <u>4</u> FFY Grant: 2006 PHA FY: 06			Activities for Year: <u>5</u> FFY Grant: 2007 PHA FY: 07		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
19-1 Anchorage	Add roofs over ent. dors	20,000	19-1 Anchorage	Resurface parking lots	20,000
	Repair/replace siding 2 bld	35,000		Replace vinyl 20 units	20,000
				Add insulation & vents	5,000
19-2 Moorings	Replace stove exhaust	10,000	19-2 Moorings	Repair/ Replace siding	55,000
	Install roofs ext. doors	4,500			
	New comm room kitchen	5,000			
19-4 Dike's Landing	Replace closet doors	29,000	19-4 Dike's Landing	Repair/seal parking & walks	20,000
	Replace dumpster cover	5,000			
	Replace sub-floor & carpet 3 units	8,000			
HA-wide	Operations	30,000	HA-Wide	Operations	30,000
	Admin, prep, etc. RFP	4,000		Admin, prep, etc. RFP	4,000
	Arch/ Eng	4,000		Arch/ Eng	4,000
		154,500			158,000
<b>Total CFP Estimated Cost</b>			312,500		

# PHA Public Housing Drug Elimination Program Plan

## Not Applicable

**Note: THIS PHDEP Plan template (HUD 50075-PHDEP Plan) is to be completed in accordance with Instructions located in applicable PIH Notices.**

## Section 1: General Information/History

**A. Amount of PHDEP Grant \$** \_\_\_\_\_

**B. Eligibility type (Indicate with an “x”)**                      **N1**\_\_\_\_\_ **N2**\_\_\_\_\_ **R**\_\_\_\_\_

**C. FFY in which funding is requested** \_\_\_\_\_

### **D. Executive Summary of Annual PHDEP Plan**

In the space below, provide a brief overview of the PHDEP Plan, including highlights of major initiatives or activities undertaken. It may include a description of the expected outcomes. The summary must not be more than five (5) sentences long

### **E. Target Areas**

Complete the following table by indicating each PHDEP Target Area (development or site where activities will be conducted), the total number of units in each PHDEP Target Area, and the total number of individuals expected to participate in PHDEP sponsored activities in each Target Area. Unit count information should be consistent with that available in PIC.

<b>PHDEP Target Areas (Name of development(s) or site)</b>	<b>Total # of Units within the PHDEP Target Area(s)</b>	<b>Total Population to be Served within the PHDEP Target Area(s)</b>

### **F. Duration of Program**

Indicate the duration (number of months funds will be required) of the PHDEP Program proposed under this Plan (place an “x” to indicate the length of program by # of months. For “Other”, identify the # of months).

**12 Months**\_\_\_\_\_ **18 Months**\_\_\_\_\_ **24 Months**\_\_\_\_\_

### **G. PHDEP Program History**

Indicate each FY that funding has been received under the PHDEP Program (place an “x” by each applicable Year) and provide amount of funding received. If previously funded programs have not been closed out at the time of this submission, indicate the fund balance and anticipated completion date. The Fund Balances should reflect the balance as of Date of Submission of the PHDEP Plan. The Grant Term End Date should include any HUD-approved extensions or waivers. For grant extensions received, place “GE” in column or “W” for waivers.

<b>Fiscal Year of Funding</b>	<b>PHDEP Funding Received</b>	<b>Grant #</b>	<b>Fund Balance as of Date of this Submission</b>	<b>Grant Extensions or Waivers</b>	<b>Grant Start Date</b>	<b>Grant Term End Date</b>
FY 1995						
FY 1996						
FY 1997						
FY1998						
FY 1999						

## **Section 2: PHDEP Plan Goals and Budget**

### **A. PHDEP Plan Summary**

In the space below, summarize the PHDEP strategy to address the needs of the target population/target area(s). Your summary should briefly identify: the broad goals and objectives, the role of plan partners, and your system or process for monitoring and evaluating PHDEP-funded activities. This summary should not exceed 5-10 sentences.

### **B. PHDEP Budget Summary**

Enter the total amount of PHDEP funding allocated to each line item.

<b>FFY _____ PHDEP Budget Summary</b>	
<b>Original statement</b>	
<b>Revised statement dated:</b>	
<b>Budget Line Item</b>	<b>Total Funding</b>
9110 – Reimbursement of Law Enforcement	
9115 - Special Initiative	
9116 - Gun Buyback TA Match	
9120 - Security Personnel	
9130 - Employment of Investigators	
9140 - Voluntary Tenant Patrol	
9150 - Physical Improvements	
9160 - Drug Prevention	
9170 - Drug Intervention	
9180 - Drug Treatment	
9190 - Other Program Costs	
<b>TOTAL PHDEP FUNDING</b>	



**C. PHDEP Plan Goals and Activities**

In the tables below, provide information on the PHDEP strategy summarized above by budget line item. Each goal and objective should be numbered sequentially for each budget line item (where applicable). Use as many rows as necessary to list proposed activities (additional rows may be inserted in the tables). PHAs are not required to provide information in shaded boxes. Information provided must be concise—not to exceed two sentences in any column. Tables for line items in which the PHA has no planned goals or activities may be deleted.

9110 – Reimbursement of Law Enforcement					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDE P Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9115 - Special Initiative					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDEP Funding	Other Funding (Amount/ Source)	Performance Indicators
1.							
2.							
3.							

9116 - Gun Buyback TA Match					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9120 - Security Personnel					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9130 – Employment of Investigators					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9140 – Voluntary Tenant Patrol					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9150 - Physical Improvements					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9160 - Drug Prevention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9170 - Drug Intervention					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHEDep Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9180 - Drug Treatment					Total PHDEP Funding: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

9190 - Other Program Costs					Total PHDEP Funds: \$		
Goal(s)							
Objectives							
Proposed Activities	# of Persons Served	Target Population	Start Date	Expected Complete Date	PHDEP Funding	Other Funding (Amount /Source)	Performance Indicators
1.							
2.							
3.							

**Required Attachment D: Resident Member on the PHA Governing Board**

1. ☒ Yes ☐ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

Gloria Horridge  
Robert Peabody

B. How was the resident board member selected: (select one)?

- ☐ Elected  
☒ Appointed

C. The term of appointment is (include the date term expires): February 2, 2003

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

- ☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis  
☐ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.  
☐ Other (explain):

B. Date of next term expiration of a governing board member:

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position):

City of Bath, City Council

## **Required Attachment E: Membership of the Resident Advisory Board or Boards**

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

Bertha Peabody  
Marion Thompson  
Betty Kraemer  
Demorise Swain  
Florence Seigers  
Janet Ring  
Mary Dranchek  
William Russell  
Eleanor Collins  
Joan Vanderlaan  
Shirley Seekins  
Pat LaVan  
Leona Hill  
Betty Kelley  
Ron Marston  
Muriel Winchenbach

ATTACHMENT F: Comments of Resident Advisory Board

Notification that the Agency Plan was available for review was distributed to all residents in the form of the monthly newsletter. A notice was posted at the Administrative Office. Additionally, a publicly advertised meeting was held at the Bath Housing Authority office at 80 Congress Avenue, Bath, Maine 04530 on October 16, 2002 at 6:30 p.m.

There were no comments as a result of the plan being available for review by residents. Additionally, we did not have any attendance at the publicly advertised meeting.

We scheduled three meetings with residents at the various sites, October 7, 10 and 15<sup>th</sup>. The Agency Plan was distributed to all members of the RAB.

Comments from all RAB members was very positive. They agreed with the prioritization of the capital fund items. We received several requests for design modifications of items already included in the plan. For example, residents at Moorings wanted to have higher kitchen faucets installed as part of their kitchen renovations. BHA response was to note the request for consideration when the kitchen project is designed. We received written comments from a tenant at Dike's Landing but the items requested are not capital fund items and will be addressed with routine maintenance.

Anchorage tenants wanted to make sure that when their community room was painted which is already in the Five Year Plan that it include the laundry room. They were informed that the laundry room is considered part of the community space and will be included in the painting contract when that item is done.

ATTACHMENT G: STATEMENT OF EFFORTS TO ACHIEVE GOALS

GOAL: Expand the Supply of Assisted Housing

- When available, will apply for new Section 8 units

GOAL: Improve Quality of Assisted Housing

- Closed out 1999 CIAP improvements. Have 100% obligation of 2000 CFP funds. Have begun Capital Fund 2001 and 2002 improvements. Anticipate obligation and expenditure on a timely basis.
- provided staff with additional training for Inspection Protocols

GOAL: Increase assisted housing choices

- Provided homeownership counseling for Section 8 participants
- Continued to work to implement Section 8 Homeownership Program
- Continue collaboration with local non-profits to provide homeownership opportunities for assisted families.

GOAL: Provide Improved Living Environment

- Continued efforts to maintain Nursing/Wellness Program through independent grants. Applied for ROSS funding.

GOAL: Promote self-sufficiency and asset development of assisted households

- All buildings elderly – self-sufficiency handled through Nursing/Wellness Program. Section 8 continue to do interim recertifications only at family request if their income goes down or at change of unit.
- Continue to work to implement Sec. 8 Homeownership

GOAL: Ensure Equal Opportunity in Housing for all Americans

- Conduct operations of housing authority in conformance with Affirmative Marketing Plan.
- Work collaboratively with local area agencies to ensure access to housing for persons with disabilities.